

# **BETHEL BAPTIST CHRISTIAN ACADEMY**

745 North Freedom Street Ravenna OH, 44266

330-296-9845

Thank you for inquiring about our school. We at **Bethel Baptist Christian Academy** have high academic standards and goals for our students; but this is not what sets us apart from other schools or makes us a Christian School. As a Christian School, there are two principles which are the foundation of our school. First, we have a curriculum which is not only academically sound, but Bible-based and Christ-centered. Second, we have Christ-centered teachers who love their students and desire to teach them. They have the interest of the "whole" student at heart. All of the fine buildings and the best audio-visual aids available will not substitute for these two principles.

At **Bethel Baptist Christian Academy**, we are in the business of character training. While we teach our students the subjects which are necessary for them to get a Job and make a living, we are even more interested in teaching them how to live. The Bible and the teachings of Jesus Christ are not substituted for any subject, but are integrated into the total educational program. The Bible is taught to develop deeper character and sound values and Jesus Christ is taught to show man the way to truth and life.

At **BBCA** we believe in the love of God and country. We feel that these were emphasized by our forefathers as part of their children's education. We, therefore, have much to say about our flag, past patriots, and national leaders.

We feel that **BBCA** has many advantages over other schools. A basic Christian philosophy of education, high academic standards, and the proper emphasis on morals, discipline, and patriotism constitute these advantages.

In order for you as a parent to be better informed regarding the various policies and procedures of the school, we have prepared this information booklet.

Pastor Dr. Richard E. Skiver  
President BBCA

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## **A Ministry Of: Bethel Baptist Church**

**Dr. Richard E. Skiver-Pastor**  
**David W. Ballert-Principal**

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### **2007-2008 PRE-REGISTRATION PACKET**

Dear Parents.

Please completely fill out an **APPLICATION FORM** and **HEALTH/EMERGENCY FORM** for each individual student. This is for their individual cumulative files. Please read all material including **FINANCIAL POLICY** and **SUPPLY LIST**. Completely fill in and sign the **STATEMENT OF COOPERATION**. We need these filled out for the new school year.

Please remember that it is a distinct privilege to attend Bethel Baptist Christian Academy and not a right. The completed form (s) and registration fee (s) can be turned in to the office to complete the pre-registration process. If you have any questions, contact the school office.

Thank You,

Pastor David Ballert  
Principal BBKA

# BBCA STATEMENT OF COOPERATION

It is my understanding that the policy for the school is to make no refunds on school fees. I give **Bethel Baptist Christian Academy** permission for My child to take part in all school activities, including bus trips, sports activities, and school-sponsored trips away from school premises. I also believe that discipline is necessary for the welfare of each student, as well as for the entire school. I give permission for my child's teacher and/or other agent of the school to make and enforce classroom regulations in a manner consistent with Christian principles and discipline as set forth in the Scriptures. I believe discipline is necessary for the welfare of each student, as well as for the entire school. I believe that scriptural discipline, including corporal punishment is necessary to properly train my child. That being noted, **BBCA will not be spanking your children.** We believe that is the job of the parents and we will leave it to them. I acknowledge my trust in the judgment of the school authorities concerning matters of discipline and hereby request them to exercise disciplinary measures in accordance with that judgment. I further agree to hold the school and its agents harmless for any liability to my child or any other guardian or parent thereof because of any injury or alleged injury to my child. Should legal action, for any reason be taken against **Bethel Baptist Christian Academy** or any employee or agent thereof on my child's behalf and the school or its agent not be found at fault. I agree to pay any and all attorney fees, court fees, damages, or other costs that **Bethel Baptist Christian Academy** or its agent should incur to defend itself against such action.

I have read the Standards of Conduct and Statement of Cooperation and do pledge my agreement and support. I also understand that violation of the standards in spirit or deed may result in dismissal.

Father's Signature \_\_\_\_\_ Date \_\_\_\_\_

Mothers Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature of student in grades 7-12

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

# BBCA STANDARDS OF CONDUCT

## **DRESS AND GROOMING: II Corinthians 6:16 "...ye are the temple of the living God;"**

1. Students are to maintain standards of modesty and appropriateness both at school and away from school.
2. Please see the student handbook for further details of specific dress standards.
3. Fad hairstyles will not be permitted.

## **CONDUCT: I Thessalonians 5:22 "Abstain from all appearance of evil."**

Those attending **BBCA** should always maintain a very high standard of conduct. The following is a list of things that we will practice and maintain at **BBCA**.

1. Mixed swimming will not be permitted at any school sanctioned activity.
2. There will be no trips to movie theaters/drive-ins for any reason.
3. There will be no dances or rock/pop concerts permitted. Even if they are deemed "Christian"
4. Listening to rock music or any other music which is counter-productive to Christian growth is not permitted.
5. "Pairing-up" (dating) at school or school sponsored activities is not permitted. (This includes sitting together, being alone together, etc.)
6. Members of the opposite sex may not hold hands, hug, or touch each other in ways that might be deemed as inappropriate.
7. The use of tobacco, alcohol, or drugs is not tolerated.
8. Viewing of television programs or videos which are counter-productive to Christian growth is not permitted.
9. Reading, printed material which is counter-productive to Christian growth (Teen, Glamour, or gossip magazines is not permitted.

## **ATTITUDE: Galatians 5:22 "But the fruit of the spirit is love, joy, peace, long-suffering, gentleness, goodness, faith, meekness, temperance..."**

1. **Bethel Baptist Christian Academy** expects all students to display an attitude of respect humility, self-discipline, integrity, and gratitude. ANY STUDENT MANIFESTING A DETRIMENTAL INFLUENCE OR SPIRIT OF NON-COOPERATION MAY BE SUBJECT TO EXPULSION EVEN THOUGH NO SPECIFIC RULE OR REGULATION MAY HAVE BEEN BROKEN.

2. **BBCA** maintains the right to modify, add to or delete any of the standards of dress and conduct at any time. Also, all decisions made by the administration, even though subjective, are final.

# BBCA FINANCIAL POLICY

When a student is enrolled at **Bethel Baptist Christian Academy**, we are committed to honor our obligations to that student. We also plan our budget for the year based on each student enrolled. Teachers are hired, materials are purchased, and curriculum is purchased as students enroll. For these reasons, we have established the policy that all fees are non-refundable. This includes tuition, registration, book fees, activity fees, and before/after care fees paid in advance.

This non-refundable policy applies even if a student is enrolled and then drops out before school actually begins. **Again, all fees are non-refundable.**

School holidays will be listed in the student handbook and tuition is paid to cover all holidays, inclement weather days, student illness, or any other missed school days.

Tuition is divided into 10 or 12 payments. All payments are due on the 15th of the month with a 5 day grace period. Any account that is not current by the end of the business day (3:00 PM) of the fifth day will be assessed a late fee of \$20.00. This applies to any fees due. Payments should be made to our school office at 745 North Freedom st. Ravenna OH 44266. Ten month payments begin on August 15. Twelve month payments begin on June 15th. Book fees must be in by July 15th. A \$20.00 NSF check fee will be added for all returned checks.

Students may be asked to stop attending classes if payments are past due. Should a student withdraw or not re-enroll for any reason, any unpaid balance must be paid in full before transcripts will be issued. It is also school policy that all fees including the final tuition payment be paid in full prior to Graduation by seniors. (This will apply when we start a High School).

Students are to be dropped off no earlier than 8:15 and picked up no later than 3:00 PM each day. Students not dropped off /picked up by those times will be placed in before,/ after school care and the parent will be assessed a fee of \$2.50 per half hour per child. until 4:00 PM. After that time, parents are charged the Emergency Care rate of \$5.00 per 15 minute periods.

# BBCA STATEMENT OF UNDERSTANDING AND COOPERATION

The following Statement of Understanding and Cooperation is signed by the student's parents or guardians certifying the following:

1. I have read and do understand the Student Handbook.
2. Any information I have given to the church and school and any information accumulated by the church and school is confidential and used for inter-church and inter-school purposes only, and is not to be released to any person, agency, or organizations, without my expressed written consent. I understand also that all such records are the property of **BBCA** and only that information which is normal and necessary for my child's transfer to other schools will be released. The school maintains the right to withhold all other accumulated materials. I will not hold the school or any agent thereof liable for the contents of my child's files. I understand that no records will be released if any balance remains on my child's account.
3. We acknowledge that the Bible places on us the primary responsibility for our child's education. We are requesting this school to assist us in meeting this responsibility. We recognize the importance of a common bond of understanding and cooperation that must exist between the parent, school and student. We pledge our cooperation in being knowledgeable about our child's work and we will work to encourage and assist our child with his studies in the home as necessary. We pledge to speak well of the school or not at all. If at any time our attitude changes and we are no longer in harmony with the school's policies, we will express this privately to the administration in a Scriptural manner. If the matter cannot be solved to our satisfaction, we will withdraw our student and diligently seek a Christian School with which we are in harmony. We also understand that our student may be requested to withdraw, should we become inharmonious with school policy, trusting the administration on to also follow Scriptural guidelines for such delicate situations.
4. I will see that my child abides by all conduct and dress standards during the entire school year and through the last day of school.
5. I will carefully examine any student Demerit Slip that may be sent to me and will cooperate with the school in corrective measures.
6. I will read all of the teacher's communications to me and will cooperate to correct any violations or deficiencies.
7. The teacher and administration are hereby given full discretion in the discipline of our child. This would include the issuing of demerits, detentions, suspensions, and expulsions from the school program. If students are beyond our control, it becomes the parents' responsibility. I will not hold the school or day care, or any agent thereof liable for any corrective measures used with our child. Any legal action taken against the school, day care, or any agent thereof will be my financial responsibility. I am also responsible for all court costs, legal fees, and other expenses incurred by the school, day care, or any agent thereof in course of any legal action by me.
8. In full cooperation with the school we will attend the Parent-Teacher Meeting.
9. I give permission for my child to take part in all school activities, including sports and school - sponsored trips away from the school premises, and absolve the school from liability to me or my child at school or during any school activity.
10. I assume responsibility for any damage my child may do to church and school property
11. I pledge to pay my financial obligation to **BBCA** on the date due and understand that a \$20 late fee will be assessed when payment is not received by the twentieth of the month. I will alert the school of any problem that arises.
12. I understand that **BBCA** reserves the right to expel any child who fails to comply with the established regulations and discipline policy or whose financial obligation remain unpaid after 60 days.

signed \_\_\_\_\_ date \_\_\_\_\_

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## A Ministry Of: Bethel Baptist Church

**Dr. Richard E. Skiver-Pastor**

**David W. Ballert-Principal**

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I give my permission for the release of \_\_\_\_\_  
(Student's name)

birth date \_\_\_\_\_ records (school, medical, test scores,  
grades, and credits). He/She will be entering the \_\_\_\_\_ grade.

To: **Bethel Baptist Christian Academy**

745 North Freedom Street

Ravenna, OH 44266

From: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(this is the school the student is coming from)

\_\_\_\_\_  
Parents or Guardian Signature

Date: \_\_\_\_\_

# BBCA EMERGENCY HEALTH AND ACCIDENT FORM

To enable us to take care of your child in an emergency please furnish us with the following information:

Child's name \_\_\_\_\_ Age \_\_\_\_\_  
Parent/Guardian's names \_\_\_\_\_ Phone # \_\_\_\_\_  
Pediatrician's Name \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Allergies \_\_\_\_\_ Blood Type \_\_\_\_\_  
If allergic to any medication, please specify \_\_\_\_\_  
If presently on medication, please specify \_\_\_\_\_  
If there are any physical problems or any special instructions, please comment. \_\_\_\_\_

Insurance Carrier \_\_\_\_\_ Policy # \_\_\_\_\_  
Company Phone # \_\_\_\_\_ Parent responsible for payment \_\_\_\_\_  
Vaccinations (Vaccination record may be attached):

Type	Year Given
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_ Due to personal conviction our child has not participated in any vaccination program.

In case of a medical emergency, I understand that my child will be transported to the hospital by the local emergency unit for treatment if the local emergency resource (police, rescue squad etc.) deems it necessary. The child will be transported at the expense of the parents.

It is understood that in some medical situations, the staff will need to contact the local emergency resource before the child's physician, the parent, and other adult acting on behalf of the parents.

I hereby give permission to the **Bethel Baptist Christian Academy** to take whatever emergency measures (first aid, disaster, etc.) are deemed necessary for the protection and care of my child while under the supervision of the school.

I have attached a copy of my child's physical, dated \_\_\_\_\_. I understand it must be "acquired within 4 months of the start of the 1st day of my students year at **BBCA**

Father's Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother's Signature \_\_\_\_\_ Date \_\_\_\_\_



Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Apt \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Previous school attended: \_\_\_\_\_ # of years \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Reason for transferring: \_\_\_\_\_

Was your child ever suspended from school for any period of time?  
(Circle] YES or NO

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BBCA ENROLLMENT APPLICATION**

Child's Name \_\_\_\_\_ Sex \_\_\_\_\_ Birth date \_\_\_ / \_\_\_ / \_\_\_

Address \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Grade \_\_\_\_\_

Please check as applicable: \_\_\_\_\_ Full day \_\_\_\_\_ Half day

Parent's marital status: \_\_\_\_\_

Father/Guardian Name \_\_\_\_\_

Address (if different) \_\_\_\_\_ Apt \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Employer's Address \_\_\_\_\_

Work Phone # \_\_\_\_\_

Mother/Guardian Name \_\_\_\_\_

Address (if different) \_\_\_\_\_ Apt \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Employer's Address \_\_\_\_\_

Work Phone # \_\_\_\_\_

This child will be released only to the persons signing this application and to the following people:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Apt \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

# BETHEL BAPTIST CHRISTIAN ACADEMY SUPPLY LIST

## KINDERGARTEN

- \_\_\_\_\_ King James Bible
- \_\_\_\_\_ 1 box crayons (48 PACK AT THE MOST)
- \_\_\_\_\_ 1 package of pencils
- \_\_\_\_\_ 1 pair of scissors (round tip, metal)
- \_\_\_\_\_ 1 supply box with snap shut lid (no larger than 8x8x2)
- \_\_\_\_\_ 2 boxes of tissues
- \_\_\_\_\_ 2 large glue sticks (Elmer's brand preferred)
- \_\_\_\_\_ 1 package of construction paper
- \_\_\_\_\_ 1 backpack (**No Pictures**)
- \_\_\_\_\_ 1 complete change of clothes in a labeled bag
- \_\_\_\_\_ 1 pair of gym shoes

## FIRST, SECOND AND THIRD GRADE

- \_\_\_\_\_ King James Bible
- \_\_\_\_\_ 1 package of notebook paper - wide lined not Spiral Notebook
- \_\_\_\_\_ 1 folder for homework- and papers to take home
- \_\_\_\_\_ 2 boxes of tissues
- \_\_\_\_\_ 1 steno pad
- \_\_\_\_\_ 10 #2 pencils and 1 supply box
- \_\_\_\_\_ 2 large glue sticks
- \_\_\_\_\_ 1 ruler with inches and centimeters
- \_\_\_\_\_ 1 box of 48 crayons
- \_\_\_\_\_ 1 pair of scissors
- \_\_\_\_\_ 1 back pack (**No Pictures**)
- \_\_\_\_\_ 2 erasers
- \_\_\_\_\_ 1 package of construction paper
- \_\_\_\_\_ 1 pocket folder with three metal tabs for project reports (3rd grade only)
- \_\_\_\_\_ 1 paperback desk Dictionary (3rd grade only)

THESE ARE DAILY SUPPLIES, PLEASE REPLENISH WHEN NEEDED.

**FOURTH, FIFTH AND SIXTH GRADE**

- \_\_\_\_\_ King James Bible
- \_\_\_\_\_ 1 paperback desk dictionary
- \_\_\_\_\_ 8 pocket folders with 3 ring tabs
- \_\_\_\_\_ 2 packs of 3 ring notebook paper Wide Lined
- \_\_\_\_\_ 1 steno pad for daily assignments
- \_\_\_\_\_ 1 12" ruler with metric unit of measure
- \_\_\_\_\_ 2 red pens for grading
- \_\_\_\_\_ 5 #2 pencils
- \_\_\_\_\_ 1 black/blue ball point pen
- \_\_\_\_\_ 1 set of colored pencils
- \_\_\_\_\_ 1 small bottle of Elmer's glue or glue stick
- \_\_\_\_\_ 1 pair of sharp scissors
- \_\_\_\_\_ 1 supply box
- \_\_\_\_\_ 2 boxes of tissues

**JUNIOR AND SENIOR HIGH**

- \_\_\_\_\_ King James Bible
- \_\_\_\_\_ Red pens
- \_\_\_\_\_ Blue or black pens
- \_\_\_\_\_ 1 protractor
- \_\_\_\_\_ 1 compass
- \_\_\_\_\_ 1 12" ruler with metric unit of measure
- \_\_\_\_\_ 1 calculator
- \_\_\_\_\_ 1 box of colored pencils, markers or crayons
- \_\_\_\_\_ 1 5x7 notebook
- \_\_\_\_\_ 1 package of college ruled notebook paper
- \_\_\_\_\_ 10 #2 pencils
- \_\_\_\_\_ 4 pocket folders
- \_\_\_\_\_ 1 package of 3x5 cards
- \_\_\_\_\_ 2 boxes of tissues
- \_\_\_\_\_ 1 eraser
- \_\_\_\_\_ 1 pair of scissors
- \_\_\_\_\_ 8 1/2" x 11" 3 ring binder (1 divider per subject)

**THESE ARE DAILY SUPPLIES, PLEASE REPLENISH WHEN NEEDED.**

# Re-Enrollment:

Enrollment for a new school year begins the 2nd Monday in February. Current students are given the opportunity to re-enroll before any new students. Parents with children currently enrolled may also enroll additional children during the re-enrollment period. After the re-enrollment period, new students may enroll on a first-come, first-served basis. Students entering below the Kindergarten level will not need an interview. If the additional children are older than current students, an interview will be necessary.

Re-enrollment fees are non-refundable. A place on the roster cannot be guaranteed for your child if the re-enrollment form is not returned promptly. Even if you must make arrangements for the fee, turn in the form as soon as possible.

## The School Day:

K4-12<sup>th</sup>

8:30am-3:00pm

Grade upcoming  
year

Application for Re-Enrollment

Student's Name in Full \_\_\_\_\_ Sex: M F

Phone Number \_\_\_\_\_

LIST BELOW ADDITIONAL FAMILY MEMBERS ENROLLING FOR THE FIRST TIME:

Name _____	Grade _____
Name _____	Grade _____
Name _____	Grade _____
Name _____	Grade _____

Re-Enrollment Fee: \$35.00 per child  
New Enrollment Fee: \$50.00 per child 2 children \$90.00  
(No more than \$120.00 per family)

All re-enrollment and new enrollment fees are **NON-REFUNDABLE**.

**Bethel Baptist Christian Academy**  
**A Ministry of: Bethel Baptist Church**

Dr. Richard E. Skiver- Senior Pastor

Dr. David W. Ballert-Pastor

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**Tuition Schedule**

	<u>Yearly</u>	<u>10 Month Payments</u>
<u>1 Child grades K4-12</u>	\$2000	\$200/mo
<u>2 children K4-12</u>	\$3500	\$350/mo
<u>3 children K4-12</u>	\$4500	\$450/mo
<u>4 children K4-12</u>	\$5000	\$500/mo
<u>5 or more children</u>	\$5000	\$500/mo

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**Registration and Enrollment Fees**

<u>1 Child</u>	\$50
<u>2 children</u>	\$90
<u>3 or more children</u>	\$120

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**Book Fees**

**Book fees have changed!!**

**ALL GRADES**

**\$225**

**EACH student MUST have a new set of books each year!**